

# MANAV STHALI SCHOOL

R-Block, New Rajendra Nagar, New Delhi – 110060

- 1. Name of the School with address:**  
(Strictly as Affiliation sanction Letter or as permitted by the Board) with pin code no.
- Manav Sthali School  
R-Block, New Rajendra Nagar  
New Delhi – 110060
- (i) E-Mail info@manavsthalischool.com  
(ii) Ph. No 011-28742464, 28741245  
(iii) Fax No. 011-28741713
- 2. Year of establishment of school** 1957
- 3. Whether NOC from State/ UT Or recommendation of Embassy Of India obtained?**
- (i) NOC No. MCD  
(ii) NOC issuing date
- 4. Is the school is recognized, if yes by which authority** Yes, Directorate of Education Govt. of NCT of Delhi, Delhi
- 5. Status of Affiliation:**  
Permanent/ Regular/ Provisional Regular
- (i) Affiliation No. 2730050  
(ii) Affiliation with the Board since CBSE; Delhi Region 01/05/1976  
(iii) Extension of affiliation upto 31-03 -2020
- 6. Name of Trust/ Society/ Company Registered under Section 25 of the company Act, 1956.** Rajendra Nagar Education Society
- Period upto which Registration of Trust/ Society is valid Permanent

## 7. List of members of School of Managing Committee & Post held

<b>S. No.</b>	<b>Name of the Members</b>	<b>Designation</b>
1.	Mrs Mamta V Bhatnagar	Director
2.	Mr. Anurag Bhatnagar	Chairman
3.	Ms. Kavita Shaktwat	Manager
4.	Ms. Dipti A. Bhatnagar	Ex-Officio Member
5.	Ms. Montu Malhotra	Member
6.	Adv. Mr. Mohit Jolly	Member
7.	Ms. Pallika Tuteja	Member
8.	Ms. Renu Suri	Member
9.	Ms. Manju Shree	Member
10.	Ms. Neena Dhawan	Member
11.	Dr. Reena G. Sachdev	Member
12.	Ms. Poonam Verma	Parent's Representative
13.	Ms. Kavita Sharma	Teacher's Representative
14.	Ms. Rashmi Chawla	Teacher's Representative
15.	Ms. Ruchira Seth	Parent's Representative
16.	Ms. Om Lata Singh (Principal/HOS)	AB Nominee
17.	Mr. Faiyaz Ahmed Khan (Principal/HOS)	AB Nominee
18.	Mr. Satyapal Singh Dalal (Principal/HOS)	DE Nominee
19.	Dr. A. K. Sharma (Principal/HOS)	DE Nominee

**8. Name of the Manager**

Ms. Kavita Shaktawat

**9. Area of school campus**

(i) In Acres	3.178 acres
(ii) In sq. mtrs	12858 sq m
(iii) Built up area (sq. mtrs)	12583.81 sq m
(iv) Area of playground in sq. mtrs	3698 sq m
(v) Other Facilities	
i. Swimming Pool	NO
ii. Indoor Games	YES (T.T. Hall – 600 sqm)
iii. Dance Rooms	YES ( 94 sqm)
iv. Gymnasium	YES (197 sqm)
v. Music Rooms	YES (94 sqm)
vi. Hostels	NO
vii. Health and Medical Check Ups	YES (32 sqm)

**10. Details of fee structure for the academic year 2019-2020**

(i) Class I	Rs. 5,765 (Tuition fee p.m.)
(ii) Class II to IX	Rs. 5,390 (Tuition fee p.m.)
(iii) Class X	Rs. 5,400 (Tuition fee p.m.)
(iv) Class XI and XII	Rs.5,515 (Tuition fee p.m.)
Registration fee	Nil
Admission fee	Rs. 200 (at the time of admission)
Annual Fee/ Co – Curricular Activities	Rs. 3475 (Half Yearly)
Development Fee	Not exceeding 15% of the tuition Fee

**11. Transport Facility**

(i) Own Buses	12
(ii) Buses hired on contract basis	-
(iii) Details of transport charges	
a. Non- A/C Bus	Rs. 2500/2600 p.m. (Area-wise)
b. A/C Bus	Rs. 2700/2800/3000 p.m.(Area-wise)

**12. Particulars of Teaching Staff (to be updated from time to time)**

VICE PRINCIPAL	1
P.G.T	22
T.G.T	38
PRT	19
SR. EDU. ADMN.	1
HEAD CLERK	1
U.D.C	2
IV CLASS	3
OTHERS	3
ADMINISTRATION	3
GERMAN TR.	2
PROFESSIONALS, EXPERTS, COACHES & PART TIME	40
<b>TOTAL</b>	<b>133</b>

**13. Details of salary being paid by the school to teaching staff/ non- teaching staff (Implementation of VII pay commission)**

<b>Post in the school</b>	<b>No. of posts</b>	<b>Pay as per VII Pay Commission</b>
VICE PRINCIPAL	1	As per Govt. scale with Admissible allowances
P.G.T	22	As per Govt. scale with Admissible allowances
T.G.T	38	As per Govt. scale with Admissible allowances
PRT	19	As per Govt. scale with Admissible allowances
SR. EDU. ADMN.	1	Consolidated Amount
HEAD CLERK	1	As per Govt. scale with Admissible allowances
U.D.C	1	As per Govt. scale with Admissible allowances
IV CLASS	2	As per Govt. scale with Admissible allowances
OTHERS	3	As per Govt. scale with Admissible allowances
ADMINISTRATION	3	Consolidated Amount
GERMAN TR.	2	Consolidated Amount
PROFESSIONALS, EXPERTS, COACHES & PART TIME	40	Consolidated Amount
<b>TOTAL</b>	<b>133</b>	

Post in the school	No. of posts	Pay as per VII Pay Commission
Security Guards and Gunman	11	On Contract
House Keeping Staff	35	On Contract
Drivers and Helpers	24	On Contract
<b>TOTAL</b>	<b>203</b>	

#### 14. Mode of payment of salary

- |  |                              |
|--|------------------------------|
| (i) Name of the bank through which Salary is drawing | Union Bank of India          |
| (ii) Through single cheque transfer advice           | Through single cheque        |
| (iii) Individual cheque                              | To part- Timers; Consultants |
| (iv) Cash  | No                           |

#### 15. Library Facilities

- |                                       |                       |
|---------------------------------------|-----------------------|
| (i) Size of the Library in sq. feet   | 111' × 61' = 6771 sq' |
| (ii) No. of Periodicals               | 05                    |
| (iii) No. of Dailies                  | 05                    |
| (iv) No. of refrence books class wise | 1,500                 |
| (v) No. of Magazine                   | 21                    |
| (vi) Others                           | 16,419                |

#### 16. Name of the Grievance/ redressal Officer With E-Mail, Ph. No. , Fax No.

Principal  
 info@manavsthalischool.com  
 Ph No: - 011-28741245/Fax No:- 011-28741713

#### 17. Members of Sexual Harassment Committee

S.NO	NAME
1	DR. REENA G. SACHDEV
2	MS. RENU SURI
3	MS. MONIKA SHARMA
4	MS. HIMREKHA
5	MS. RAVI KANTA
6	MS. NEETU KOHLI
7	MS. SUNITI
8	MS. MANSI KHOSLA

### **Members of DISASTER MANAGEMENT Committee**

S.NO	NAME
1	MS. RENU SURI
2	MR. RANJEET RAUTELA
3	MS. RANJANA SIBAL
4	MS. MANISHA MAHAJAN
5	MS. SHEETAL
6	MR. NAVIN UPADHYAY
7	MR. PANKAJ GUGNANI
8	MS. MUKTA AIRI
9	MS. NEETU KOHLI
10	MS. SONIA WAHI

### **Members of SCHOOL SAFETY COMMITTEE**

S.NO	NAME
1	MS. RENU SURI
2	MR. RANJIT RAUTELA
3	MS. RANJANA SIBAL
4	MR. G. R. KATHURIA
5	MS. SUPRIYA SHARMA
6	MS. MUKTA AIRI
7	MS. RENUKA GROVER
8	MR. YASH TALWAR (PARENT)
9	MS. MINU MALHOTRA (PARENT)
10	MS. RUCHIRA SETH (PARENT)
11	MS. SUMATI VERMA (PARENT)
12	MAS. SUKHMANN SINGH (STUDENT – CLASS XI)
13	MS. REVA HANDA (STUDENT – CLASS XI)
14	MS. PRIYA BAJAJ (STUDENT – CLASS XII)
15	MS. PRANSHU (STUDENT – CLASS XII)

### **Members of POSCO/DISCIPLINE Committee**

S.NO	NAME
1	MS. RENU SURI
2	MS. MUKTA AIRI
3	MS. MADHU KAKKAR
4	MS. RANJANA SIBAL
5	MR. G. R. KATHURIA

6	CLASS WISE SUPERVISOR, CLASS TEACHER
7	MS. MONIKA SHARMA (COUNSELLOR)
8	MAS. SUKHMAN SINGH
9	MS. REVA HANDA

### Members of MOCK DRILLS Committee

S.NO	NAME
1	MS. TAPASYA BANERJEE
2	MS. SHEETAL
3	MS. NIKITA SURI
4	MS. POOJA JAIN
5	MR. PANKAJ GUGNANI
6	MS. TANNU
7	MS. PRIYANKA NAGPAL
8	MS. TANYA SAGAR
9	MS. RAVI KANTA

### Members of RESCUE & SEARCH TEAM

S.NO	NAME
1	MS. MUKTA AIRI
2	MS. ANJALI BHUTANI
3	MS. HIMREKHA
4	MS. POONAM SAREEN
5	MS. DEEPIKA
6	MS. SHWETA CHAWLA
7	MS. SHALU BAJAJ
8	MS. SONIA + DISCIPLINE COUNCIL STUDENT MEMBERS
9	CLASS IV EMPLOYEES

## Members of GROUND DISCIPLINE & ANNOUNCEMENTS

S.NO	NAME
1	MS. NEETU KOHLI
2	MS. REKHA BHANDARI
3	MR. TILAK RAJ
4	MS. RENUKA – PRIMARY
5	MS. SHOBHNA – VI, VII
6	MS. NEELA – VIII
7	MS. NIDHI ABROL – IX
8	MS. DEEPA BAHADUR – X
9	MS. ASHU DHINGRA – XI
10	MS. ANITA RATAN – XII

## Members of STRUCTURAL STABILITY TEAM

S.NO	NAME
1	MS. RENU SURI
2	MR. RANJEET RAUTELA
3	MRS. SIBAL
4	MR. G. R. KATHURIA
5	MR. PANKAJ GUGNANI
6	MS. SUMATI VERMA (PARENT)
7	MS. RUCHIRA SETH (PARENT)
8	MS. POONAM VERMA (PARENT)
9	MR. ASHU KHURANA
10	MS. SUNITI
11	MR. YASH TALWAR (PARENT)
12	MS. MEETA BERI (PARENT)

## Members of MEDICAL AID TEAM

S.NO	NAME
1	MS. SAKSHI GANDHI – NURSE
2	DR. SUPRIYA SHARMA
3	MS. VANDANA
4	MS. POOJA JAIN
5	MS. KAVITA SHARMA
6	MS. SONIKA NATH



**18. Section wise enrolment of school for the Current session**

<b>CLASS</b>	<b>NO. OF SECTION</b>	<b>NO. OF STUDENTS</b>
I	2	43
II	2	52
III	2	49
IV	2	55
V	2	53
VI	2	61
VII	5	213
VIII	8	350
IX	9	384
X	9	415
XI	9	440
XII	9	393
<b>TOTAL</b>	<b>61</b>	<b>2508</b>

**19. Academic session period**

1<sup>st</sup> April'19 to 31<sup>st</sup> March'20

**20. Vacation Period**

**Summer Break**

**Winter Break**

16<sup>th</sup> May, 2019 to 2<sup>nd</sup> July, 2019  
30<sup>th</sup> Dec ,2019 to 14<sup>th</sup> Jan 2020

**21. Admission Period**

1<sup>st</sup> January to 31<sup>st</sup> July